



ADDENDUM NO. 1

FOR

RECRUITMENT AND HEADHUNTING SERVICES (FIRMS)

FRAMEWORK REFERENCE NO.: TMA/FWA/HR/04/2025

FINANCED & PROCURED BY

TRADEMARK AFRICA

JULY 2025

ADDENDUM NO.1

FRAMEWORK FOR RECRUITMENT AND HEADHUNTING SERVICES (FIRMS)

TENDER REFERENCE NO.: TMA/FWA/HR/04/2025

This Addendum No.1 forms an integral part of the tender document and therefore, **must be considered** carefully considered by service providers in preparation and submission of bids.

The Addendum contains clarifications to queries raised requested through the official bidding clarification email address (that is procurement@trademarkafrica.com).

All communications must be directed to the procuring entity, TradeMark Africa through procurement@trademarkafrica.com as provided for in the tender document.

QUERIES AND RESPONSES

This section contains queries requested by bidders and responses provided against each in relation to Terms of Reference and Technical Specifications.

Table 1: Queries and responses as received and responded to by the procuring entity

S/No	Tender document	Tender text	Query	Response	Status
1.	General Clause	1.3.2 This framework agreement shall accommodate a maximum number of ten (10) service providers once the selection process is complete.	Each framework shall accommodate not more than a maximum of 10 bidders.	The framework shall accommodate all bidders who meet or exceed the minimum technical score as outlined in the evaluation criteria.	Closed

TRADEMARK AFRICA
16 JULY 2025